Agenda FS Error Reduction Workgroup

9:00 to 1:00
09/23/02
Dane Co. Job Center
Conference Room 12
1819 Aberg Ave., Madison

Note taker:

Maxine Ellis

Agenda topics

Time	#	Topic	Who
10 minutes	1.	Introduction of New Members	Everyone
10 minutes	2.	Name Change?	
10 minutes	3.	Review Minutes from Last Meeting	
10 minutes	4.	Latest Error Rate /Sanctions	Mike
	5.	Client Education strategies	Everyone
15 minutes	▪	Supervisory Forums-DATES?	Stacy
5 minutes	▪	ESS Calendars-update	Lisa
5 minutes	▪	ESS Posters	Lisa
	6.	Alerts	Everyone
20 minutes	▪	Rewording Alerts Sub Committee	Jenny T.
20 minutes	▪	Eliminating Alerts Sub Committee	Sara P.
20 minutes	▪	FS Alerts Sub Committee	Mike M.
15 minutes	7.	Other Committee Updates	Everyone
20 minutes	8.	Progress on Video	Tom P.
25 minutes	9.	New Business	Everyone
5 minutes	10.	Next Meeting: October 28	Everyone